1. **FACILITIES/BUILDINGS/STRUCTURES**
	1. **Prohibitions:** no person shall:
		1. In any manner injure, deface, disturb, destroy or disfigure a part of any park or any building, sign, equipment or other property found therein.
		2. Neither enter an area posted as “Closed” nor use or abate the use of any areas in violation of posted notices.
		3. Construct or erect any signs, building or structure of whatever kind, whether permanent or temporary, or run or string any public service utility into, upon or across such lands without submitting a written ***“Park Facility Improvement Request” (Addendum C)*** CCPR Director.
		4. Camp in park areas overnight. Everyone should be out of the park by closing time.
		5. Set up residence in the park for temporary or permanent living arrangements or construct temporary or permanent dwellings for this purpose.

#  Hit, kick, throw balls or any object against fenced areas.

* + 1. Play golf or hit golf balls on park property unless part of a department-sponsored program.
		2. Skateboard or use roller skates or roller blades on park property unless part of a department-sponsored program.
		3. Play any musical instrument, drum, radio, or talking machine or any noise be made for the purpose of attracting attention to any exhibition of any kind without permission.
		4. No advertising is allowed in any park.

# Hours of Operation

* + 1. Areas equipped for night-time activities will close at 11:00 p.m., or when scheduled.
		2. All parks will open at dawn and non-lighted facilities or areas will be closed at dusk. Scheduling of Special Programs or preparation of programming may alter the regular times when the park is open or closed.
		3. In order to have park lights turned on, a “Field Request Form” must be submitted indicating the field(s) requiring lights. (Section II.H.1-5).
		4. Those planning large events/gatherings of 50 or more people in the park areas should complete form ***“Special Events – Tournament” (Addendum G)***.
	1. **Vehicles**
		1. No vehicle, except those owned by the County, is allowed on any field.
		2. Motorized Vehicles
			1. It shall be unlawful to operate any ATV, dirt bike, or motorized go-cart in or on any public park, public recreation areas or any other publicly-owned County property designated for County programming usage.
			2. Approved motorized vehicles can be operated on designated areas such as streets, driveways, and parking areas. This does not apply to vehicles being used in connection with maintenance of county properties.
		3. Non-Motorized Vehicles
			1. Non-motorized vehicles, pedal bicycles, bicycles, scooters, skateboards, roller skates and roller blades are to be used in designated areas only, including access roads and parking lots. All non-motorized vehicles are prohibited on boardwalks, tennis courts, basketball courts, shelters and sidewalks.
	2. **Tennis Courts**
		1. Only tennis activities should take place on the courts. Only tennis or soft-sole shoes should be worn when on the courts. The areas around the tennis courts are considered quiet areas. No other activities should be taking place within ten (10) feet of the courts. Lights should be turned off after night play.
		2. Refer to ***“Tennis Court Rules” (Addendum E).***
		3. Reservations will not be accepted except for official school usage, tournaments, special events, and CCPR program/activities.
	3. **Playgrounds**
		1. Playgrounds are for small children. Children should not be on the playground equipment without adult supervision. Parents and guardians should obey signage posted near playground areas. Reservations will not be accepted for playgrounds.
	4. **Picnic Shelters/Gazebo**
		1. Reservations are suggested for Picnic Shelters. Reservation forms may be obtained by calling (252) 808-3301, or at: [www.ccparksrec.com](http://www.ccparksrec.com).
		2. The CCPR Department should be given at least a 48-hour notice before reserving a Picnic Shelter.
	5. **Western Park Community Center**
		1. The Western Park Community Center is located in Cedar Point, NC. To reserve this facility a reservation form ***“Western Park Community Center” (Addendum F )*** must be completed. FEE APPLIED
		2. Reservation forms may be obtained by calling (252) 393-1481, emailing WPCC@carteretcountygov.org, or at website: [www.ccparksrec.com](http://www.ccparksrec.com).
	6. **Fort Benjamin Park Recreation Center**
		1. The Fort Benjamin Recreation Center is located in Newport, NC. To reserve this facility a request form “**Fort *Benjamin Recreation Center” (Addendum J)***  must be completed and approved. FEE APPLIED
		2. Reservation request forms may be obtained by calling 252-808-3301, or at [www.ccparksrec.com](http://www.ccparksrec.com).
	7. **Fort Benjamin Band Shell**
		1. The band shell at Fort Benjamin Park is located next to the recreation center. To reserve this facility a request form ***“Fort Benjamin Park Band Shell” (Addendum K)***must be completed and approved. FEE APPLIED
		2. Reservation request forms may be obtained by calling 252-808-3301, or at [www.ccparksrec.com](http://www.ccparksrec.com).
	8. **Basketball Courts**
		1. No skateboards, roller skates or roller blades allowed on the court. No dunking or hanging on the rim. Soft-soled shoes should be worn when playing on the court.
	9. **Volleyball Courts**
		1. Volleyball and Badminton can be played on this court.
	10. **Horseshoe Pits**
		1. Horseshoes are not available. Individuals must bring their own.
	11. **Parking Lots**
		1. Automobiles should always park in designated parking areas. Cars may not be left overnight in the parking areas. CCPR is not responsible for damage to automobiles or stolen items in the park. (See Section II.G.1.a “Indemnification”)
		2. At no time and under no circumstances are vehicles not owned by the County allowed to drive anywhere in a park except on access roads and in parking lots. This includes ball fields and athletic courts.
	12. **Storage Areas**
		1. Storage areas, if available, may be used by leagues that represent the sport that is in season.
		2. Leagues are responsible for removing all items and cleaning the storage area within 7 days of the season’s end.
		3. A limit will be set by the Maintenance Department on the amount of items placed in storage areas.